



Mobile Food Truck Permit

Applicant (Vendor): _____

Address: _____

Telephone and E-mail*: _____

Vehicle Owner Name (if different then applicant): _____

Mailing Address: _____

Telephone and E-mail*: _____

Name of Food Truck and Business: _____

Food Truck Vendor's Driver's License Number: _____

Food Truck Vehicle License Number: _____

Proposed Vending Locations (if more than 5 please attach a separate sheet)

Location: _____

Location: _____

Location: _____

Location: _____

Location: _____

Description of Vehicle and type of fuel used: _____

A complete application, all supplemental materials, and a non-refundable Mobile Food Truck Permit application fee in the amount of **\$100.00 a week** payable to the City of **Jennings** shall be submitted with application to: **City of Jennings Finance Department, 2120 Hord Ave. Jennings, MO 63136**

* As a courtesy, renewal notices will be sent via email prior to each Fiscal Year.



REQUIRED DOCUMENTS		Yes	N/A*
	Copies of the Driver's Licenses for all authorized Mobile Food Vendors		
	Copies of all applicable approvals and licenses, if applicable:		
	Missouri Department of Business and Professional Regulations (DBPR)		
	Local Business Tax Receipt (BTR)		
	Missouri Department of Health		
	Notarized affidavit signed by each property owner indicating that the vendor has permission to vend on his or her property		
	Color photograph of the mobile food vending vehicle depicting the current condition of the unit		
	Diagram or photos of the proposed signage		

* If N/A please submit a statement explaining why it is not applicable

Once an application is submitted and found sufficient, an inspection by the City's Fire Department will be scheduled with an on-site inspection of the Mobile Food Truck. A decal indicating the year for the permit will be given once an inspection has passed. A Mobile Food Truck is required to submit annually, in coordination with the City's Fiscal Year (April 1-March 31), for the Mobile Food Truck to operate in the City of Jennings.

I certify the information contained herein is true and correct to the best of my knowledge, and I have received a copy of Ordinance #. I understand that any false or misleading information on this application or failure to comply with the City of Jennings Ordinance# Operation and sale of food from Mobile Food Trucks, may be cause for disposition. Permits are not transferable upon the sale/transfer of ownership of the mobile vending business and shall be renewed weekly.

Applicant Signature

Print Name

Date

STATE OF Missouri, COUNTY OF SAINT LOUIS:

The foregoing instrument was acknowledged before me this _____ day of _____, 20__.

by _____ who is personally

known to me or who has produced _____ as identification.

NOTARY PUBLIC, STATE OF MISSOURI

Print Name: _____

(Affix Notary Seal Above)

My Commission Expires: _____

CITY OF JENNINGS

2120 Hord Ave., Jennings, MO 63136

www.cityofjennings.org



Property Owner Authorization Affidavit for Mobile Food Truck Permit

I/We, _____, being the owner of the
Property Owner Name

property located at _____, Jennings, MO
Property Address of Proposed Mobile Food Truck Site

hereby authorize _____ (“hereinafter Vendor”)
Mobile Food Truck Vendor Name

to engage in Mobile Food Truck Service on my property as listed above. As the property owner, I/we hereby acknowledge that:

1. I/We have read and I/we understand the requirements of Ordinance # _____ of the Code of Ordinances of the City of Jennings regarding the Operation and Sale of food from Mobile Food Trucks.
2. I/We will require and, to the best of my/our ability, ensure that Vendor meets all applicable laws, ordinances, rules and codes including, but not limited to, permitting requirements regarding his or her specific business.
3. I/We understand that I/we will be held responsible, along with Vendor, for any violations of the Code of Ordinances of the City of Jennings.

By signing this Affidavit on this _____ day of 20_____, I hereby acknowledge that the statements contained herein are true and correct to the best of my knowledge.

Property Owner Signature

Print Name of Property Owner

Mailing Address/ Phone Number

STATE OF _____, COUNTY OF _____:

The foregoing instrument was acknowledged before me this _____ day of _____, 20_____, by _____ who is personally known to me or who has produced _____ as identification.

Notary Public Signature

Print Notary Name

(Affix Notary Seal Above)

CITY OF JENNINGS
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